Postgraduate Certificate in Information Technology (PR4963 / HV4554) Additional Information

Why should I apply for this programme?

The Postgraduate Certificate in Information Technology will help you get internationally recognised skills and knowledge in Information Technology (IT).

This programme is designed for 2 potential target groups: domestic students currently working within the IT sector who want to upgrade their qualifications to postgraduate level while working, and international students want a postgraduate qualification to help them find work in New Zealand and get permanent residency, or find work in their home country.

Who studies this kind of programme?

The Postgraduate Certificate in Information Technology is open to all kinds of people with diverse backgrounds, experience, and education. Students of this programme include:

- Domestic and international degree graduates who want to upskill.
- Industry personnel with relevant industry experience.
- People looking for a career change.

Is the diploma part-time or full time?

This diploma is a 120 credit level 8 qualification which can be completed in 2 full-time semesters or 3 full-time trimesters, or the equivalent part-time.

What is the timetable like for full-time students?

Full-time students are expected to do:

- 20 hours of in-class learning per week
- 15 hours of self-directed learning per week

Classes are usually held between 8 am to 5 pm, Monday to Friday, and are subject to change.

How does the programme work for part-time students like me?

If you're a part-time student, you'll enrol in 1, 2 or 3 courses in one trimester. You'll attend the same classes as full-time students, but only the ones you're enrolled in.

What do I need to enrol?

If you are a **domestic student**, you need to have:

1. A 3 year Bachelor degree or equivalent study (ie or Graduate Certificate or Graduate Diploma); OR
2. A minimum of three years work experience in one industry or business with evidence of managing people and budgets.

If you are an **international student**, you need to have IELTS 6.5 (Academic) no band lower than 6.0, or the equivalent.

Note: Please note that for health and safety reasons, you need to disclose any medical issues on your application form so we can make sure that the programme is right for you.

How can I use my previous education or experience to enrol?

When you apply, WelTec and Whitireia can look at your previous study or learning as credit towards your new programme of study. Credit is considered if you have significant work experience in a relevant field and cannot account for more than two-thirds of your programme.

Please note that there is a $75 application fee, and a further $100 per hour up to 3 hours may be charged for processing cross credit applications.

If you want to know more about cross credits and credit transfers, you should talk with a Student Advisor.

How does the programme work?

You must complete two compulsory courses: Research in Information Technology, and Project Management for Information Technology. In addition to these, you need 75 credits selected from a range of level 7 and 8 elective courses. These can be chosen with the Programme Manager to meet your career path needs.

The programme is delivered using blended learning – combining face-to-face and online delivery methods. Face-to-face delivery methods include:

classroom-based lectures with audio-visual support

- class discussions
- small group work
- guest speakers
- student presentations
- problem-based activities.

Online delivery methods include the above through video and discussion forums.

For more details, please contact the School of IT Administrators or the Postgraduate Programme Manager for WelTec & Whitireia. (School of IT Admin or Postgraduate Programme Manager)

What personal equipment and materials do I need?

You'll need:

3. textbooks
4. regular stationery requirements; and
5. a laptop or portable device with an external harddrive or USB.

What skills will I learn with this diploma?

Graduates of the Postgraduate Diploma in Information Technology will be able to:

- Apply their advanced knowledge and skills in practical situations,

- Work effectively in multicultural teams and exercise leadership as required.
- Engage in rigorous intellectual analysis, criticism and problem-solving.
- Learn independently and appreciate the need for continued learning.
- Plan, conduct and report on small-scale research projects.
- Communicate effectively (verbally and written).
- Identify, analyse and address IT-related ethical issues.
- Apply project management knowledge and skills.
- Undertake further postgraduate study.

What jobs and careers can I get with this diploma?

Graduates of the Postgraduate Certificate in Information Technology have gone on to work in public organisations, private companies, and self-employment.

Graduate jobs include, but aren't limited to:

- Business Analyst
- Cyber Security experts
- Database Administrator
- Information Systems Manager
- Data Analyst
- Network Manager
- Security Specialist
- Software Developer
- Software Tester
- Systems Administrator
- Systems Analyst
- Systems Integrator
- Team Leader.

What is the hardest part of the diploma?

The hardest part of this programme is learning to manage your own time. However, The Learning Support Team can help you if you're finding any aspects of your learning challenging.

As part of your application process, you may need to come in for a Personal Education Plan (PEP) to assess whether you're ready for study at your chosen level. At this point, we might tell you about other ways to reach your goals if we don't think you're ready to study.

Can I get a Student Loan and Allowance?

Yes. If you meet the criteria, you can apply for a StudyLink Student Loan or Allowance as soon as you enrol with us. You should apply as early as possible.

If you do not qualify for StudyLink funding, you can apply to pay for your fees by automatic payment. Contact a Student Advisor to discuss this option.

Go to www.studylink.govt.nz and www.workandincome.govt.nz for more information about getting financial help.

What other support services can I get?

We do everything to give our students the support they need to succeed at Whitireia & WelTec.

Here are some of our most popular support services:

[Student Support Services](#)

[Learning Support services](#)

[International Student Support](#)