

**Whitireia Community Polytechnic Limited
and
Wellington Institute of Technology Limited**

MEETING OF THE BOARD OF DIRECTORS

8 May 2020, 9am via zoom

OPEN SESSION AGENDA

Directors: Justin Lester (Chairperson), Linda Meade (Deputy Chairperson), Caitlin-Barlow Groome, Kathy Grant, Suzanne Hope, Kura Moeahu and Ranei Wineera-Parai

Item		Subject
	5mn	Karakia
P1	5mn	Welcome from the Chair <ul style="list-style-type: none"> a. Public participation b. Present c. In attendance d. Apologies
P2	-	Conflicts of interest and Confirmation of Register of Interests
P3	-	Minutes of the Board meeting held 3 April 2020 and matters arising
P4	-	Call for and discussion of minor items not on the Agenda
P5	-	<ul style="list-style-type: none"> a. Letter from TEU National President – 17 April 2020 b. Letter from States Services Commission – 20 April 2020
P6	5mn	Report from the Chair
P7	15mn	COVID-19 report/discussion
P8	5mn	Chief Executive's report – 1 April to 1 May 2020
P9	5mn	Wellington Institute of Technology Limited Finance Report March 2020
P10	5mn	Whitireia Community Polytechnic Limited Finance Report March 2020
P11	10mn	Subcommittees for discussion/to confirm
P12	-	2020 Meetings schedule
P13	-	Academic Committee meeting minutes held on 16 April 2020
P14	5mn	General Business
P15	-	Non-Public Chairperson to move the Non-Public discussion to enable the Board of Whitireia Community Polytechnic Limited and Wellington Institute of Technology Limited to carry out discussions without prejudice or disadvantage to commercial activities.