

**Whitireia Community Polytechnic Limited  
and  
Wellington Institute of Technology Limited**

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**MEETING OF THE BOARD OF DIRECTORS**

**19 June 2020, 10.30am, Porirua campus/via zoom**

**OPEN SESSION AGENDA**

**Directors:** Justin Lester (Chairperson), Linda Meade (Deputy Chairperson), Caitlin-Barlow Groome, Kathy Grant, Suzanne Hope, Kura Moeahu and Ranei Wineera-Parai

Item		Subject	Page
	5mn	Karakia	
<b>P1</b>	5mn	Welcome from the Chair <ul style="list-style-type: none"> <li>a. Public participation</li> <li>b. Present</li> <li>c. In attendance</li> <li>d. Apologies</li> </ul>	
<b>P2</b>	-	Conflicts of interest and Confirmation of Register of Interests	<b>4-5</b>
<b>P3</b>	-	Minutes of the Board meeting held 22 May 2020 and matters arising	<b>6-15</b>
<b>P4</b>	-	Call for and discussion of minor items not on the Agenda	<b>16</b>
<b>Correspondence</b>			
<b>P5</b>	-	<ul style="list-style-type: none"> <li>a. 15 May 2020 - Letter of Expectations - Wellington Institute of Technology Limited</li> <li>b. 15 May 2020 - Letter of Expectations - Whitireia Community Polytechnic Limited</li> <li>c. 29 May 2020 - Investment Round Funding 2021 Letter - Wellington Institute of Technology Limited</li> <li>d. 29 May 2020 - Investment Round Funding 2021 Letter - Whitireia Community Polytechnic Limited</li> </ul>	<b>17-35</b>
<b>For decision</b>			
<b>P6</b>		Graduations 2021	<b>36</b>
<b>Regular reports</b>			
<b>P7</b>	5mn	Report from the Chair	<b>37</b>
<b>P8</b>	5mn	COVID-19 report/discussion	<b>38</b>
<b>P9</b>	20mn	Marketing presentation	<b>39</b>
<b>P10</b>	15mn	Chief Executive's report – 16 May to 12 June 2020	<b>40-68</b>
<b>Items for Information</b>			
<b>P11</b>	-	Revised Te Tiriti o Waitangi Policy and procedures	<b>69-76</b>
<b>P12</b>	-	Academic Committee minutes meeting held 14 May 2020	<b>77-84</b>
<b>P13</b>	-	2020 Meetings schedule and workplan	<b>85-87</b>

Any other business			
<b>P14</b>	5mn	General Business	<b>88</b>
<b>P15</b>	-	Non-Public  Chairperson to move the Non-Public discussion to enable the Board of Whitireia Community Polytechnic Limited and Wellington Institute of Technology Limited to carry out discussions without prejudice or disadvantage to commercial activities.	<b>89</b>